



City of San Leandro

Meeting Date: July 6, 2020

Minutes

File Number: 20-241

Agenda Section: CONSENT CALENDAR

Agenda Number: 8.C.

TO: City Council

FROM: Jeff Kay
City Manager

BY: Keith Cooke
Engineering & Transportation Director

FINANCE REVIEW: Liz Warmerdam

TITLE: Minutes of the Facilities and Transportation Committee Meeting of May 6, 2020



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Minutes

Facilities & Transportation Committee

Mayor Pauline Russo Cutter
Councilmember Corina N. Lopez
Councilmember Deborah Cox

Wednesday, May 6, 2020

4:00 PM

Access the meeting remotely by using this URL:
<https://us02web.zoom.us/j/89405058679>

This meeting is being held in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 to allow attendance by members of the City Council by teleconference, videoconference, or both.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Sister Cities Room at City Hall will not be open for the meeting. Committee Members will be participating telephonically and will not be physically present in the Sister's Cities Room.

If you would like to attend the meeting by videoconference or teleconference, you can access the meeting remotely using an internet connected device with a speaker or telephone or both:

To join from an internet connected personal computer, tablet or smart phone: Please use this URL in your device's web browser:

<https://us02web.zoom.us/j/89405058679>

If you do not wish for your name to appear on the Zoom meeting screen or attendee list, then use the drop-down menu and click on "rename" to rename your screen name to anonymous.

To join from a phone:
Dial 1-669-900-6833
Enter Meeting ID: 894 0505 8679

If you do not want your phone number to appear on the Zoom meeting screen, then you must first dial *67 before dialing the phone number 1-669-900-6833.

If you would like to comment on an agenda item or in Public Comments, please do the following:

On an internet connected device:

Find the "Raise Hand" button on your device and click on it. It will place you in the queue in the "Participant" pop-up box. Listen carefully for how you are identified and when you are recognized by the host and un-muted you may speak.

On a telephone Press *9 and you will be placed in a queue of attendees that wish to speak. Listen carefully for how you are identified and when you are recognized by the host and un-muted you may speak.

The City wants you to know that you can also submit your comments by email to clerk@sanleandro.org . To give the meeting Clerk adequate time to print out your comments for consideration at the meeting, please submit your comments via email prior to Noon and indicate the Agenda Item Number for the Facilities & Transportation Committee.

If you wish to have your comments read to the Committee Members during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Council will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to the Committee and not read at the meeting will be distributed to the Committee prior to the meeting.

1. CALL TO ORDER

**San Leandro City Council Facilities and Transportation Committee conducted this meeting in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020.
The meeting was called to order at 4:00 p.m.**

1.A. Attendance

COMMITTEE MEMBERS PRESENT:

**Councilmember Deborah Cox
Mayor Pauline Cutter
Councilmember Corina Lopez**

STAFF MEMBERS PRESENT:

**Keith Cooke - Engineering & Transportation Director
Susan Criswell - Senior Services Recreation Supervisor**

Kurry Foley	- Administrative Service Manager
Jeff Kay	- City Manager
Jeanie Lau	- Administrative Assistant III
John O'Driscoll	- Associate Engineer
Austine Osakwe	- Senior Engineer
Nick Thom	- City Engineer
Liz Warmerdam	- Assistant City Manager

OUTSIDE AGENCY MEMBERS PRESENT:

Steven Jones, External Affair Representative with AC Transit
Joe Callaway, Capital Project Director with AC Transit

1.B. Announcements

Speakers and public joining on Zoom video and audio-conferencing call were provided direction to comment on an agenda item or during public comments.

2. PUBLIC COMMENTS

Public questions on shuttle services will be directed to AC Transit.

3. DISCUSSION ITEMS

3.A. [20-179](#) AC Transit Bus Rapid Transit (BRT) - San Leandro Transit Center

Attachments: [SLTC Briefing to San Leandro Facilities and Transportation Committee 2020-05-06](#)

- a. Councilmember Lopez asked AC Transit for clarification on whether the deployment wheelchair ramp at the island stop is manually or power-operated by the operator.
- b. Due to the increased litter at San Leandro BART station, Mayor Cutter asked AC Transit if garbage cans would be added back since they were taken out during construction.
- c. With the construction delays, Councilmember Cox asked if AC Transit needed councilmembers to intervene to discuss matters with BART.
- d. Councilmember Lopez asked if operators have room to prepare their meals based on the proposed bathroom floor plan.
- e. Senior Services Recreation Supervisor Susan Criswell asked AC Transit to clarify Paratransit alternative stops as well as Flex and Kaiser shuttle services during construction. Susan will provide vehicle measurements to AC Transit to ensure the size will not compromise the operator with the multimodal design of the shuttle commuter zone with BART.

3.B. [20-180](#) Discussion of the E. 14th Street (North Area) Pedestrian Lighting Project

Attachments: [Presentation](#)

- a. Engineering and Transportation Director Keith Cooke recommended using the horizontal lighting intensity standard. Potential additional funding from the County will allow the City to upgrade to a vertical lighting intensity standard in the future.
- b. The Committee supports the horizontal lighting standard.

3.C. [20-181](#)

Staff Update on Project & Land Development Projects

- a. Councilmember Lopez recommended accelerating the Manor Park competition pool project since the facility is already closed due to health order currently in place.
- b. Mayor Cutter indicated that the council would need to look at the budget closely and to prioritize project funds.
- c. Councilmember Cox also mentioned budget concerns but noted that an economic downturn can result in favorable bids.
- d. Councilmember Lopez suggested looking at the schedule for CIP projects and moving bond funded projects forward to take advantage of potential favorable bidding environments.

3.D. [20-182](#)

Discussion Regarding Future Agenda Items

Attachments: [FutureAgendaItems](#)

- a. Engineering & Transportation Director Keith Cooke recommends having AC Transit return to the next Facilities and Transportation Committee meeting to provide BRT project updates and have Engineering & Transportation provide updates on CIP projects.
- b. Mayor Cutter commented that AC Transit is looking to provide free service to help shift commuters to transit options.
- c. Mayor Cutter would like to consider more protected bicycle lanes as the committee reviews road repairs projects.
- d. Council Member Cox would like the committee to be provided an update on ALCO Metals on a future agenda.

4. COMMITTEE MEMBER COMMENTS

City Manager Jeff Kay recommended that the committee consider reviewing and exploring funding options or advance payments on services.

5. ADJOURN

The meeting adjourned at 5:22 PM.